



January 25, 2007

TO: Transportation Authority of Marin Commissioners

FROM: Dianne Steinhauser, Executive Director

RE: Award CMP Contract, Agenda Item 5c

Dear Commissioners:

### **Executive Summary**

As the designated Congestion Management Agency for Marin County, TAM is required, every two years, to produce a Congestion Management Program (CMP) update. The CMP, which fulfills the legislative requirements of 1990's Propositions 111 and 108, will use 2006 traffic survey data, new land use projections and new travel demand analyses to measure system performance and estimate future needs. Once these are determined, a Capital Improvement Program (CIP) will be designed to promote the goals of the CMP. This CIP will be coordinated with local jurisdictions regarding any needed improvements.

The CMP is required to be updated every two years. The last CMP update occurred in 2005. The current update is planned to be completed this Summer. A separate contract was let this past Fall to perform the traffic counts necessary to update the modeling. These counts are nearing completion, allowing sufficient time for the CMP document itself, and any local jurisdiction coordination to be completed. As in all past efforts, consultant assistance is required to complete the CMP update. Following a December selection process, DKS Associates, was chosen to perform the CMP work.

**Recommendation: Authorize the Executive Director to execute a professional services agreement with DKS Associates for an amount not to exceed \$70,000.**

The Congestion Management Plan update biennially allows TAM and its member agencies to continue to access federal and state funds. A key component of the Prop 111 Blueprint Legislation passed in 1990, the CMP sets the stage for local land use changes to NOT adversely impact current transportation service below Level of Service D, without committed transportation mitigation measures. Close coordination with the local jurisdictions responsible for land use planning is always required as part of the CMP effort. The goal of the original legislation was to tie together land use decisions with transportation investments. The CMP is due to MTC no later than October of 2007.

Based on comments from the last CMP effort in 2005, the TAM Board accepted a number of changes to the process. One was to let a separate contract for the updated traffic counts, to

allow that work element to be completed early in the process, thereby allowing more time for the CMP document itself to be developed and coordinated locally. The TAM Board accepted that proposal and approved a separate contract this past Fall. That work is nearing completion. The other recommendations from the 2005 CMP focus on the document itself, which will be forthcoming .

**Recommendation: Authorize the Executive Director to execute a professional services agreement with DKS Associates for an amount not to exceed \$70,000.**